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October 13, 1998

Mr. Richard Ng Reports Analysis Division Federal Election Commission Washington, DC 20463

Dear Mr. Ng,

I am enclosing the corrected pages from our July Quarterly Report (4/1/98-6/30/98) based on your review and comments of the report.

There are two issues which I will elaborate on. We are aware that we have not provided the occupation/employer information required for individuals who contribute over \$200. We believe we meet the best efforts criteria in attempting to obtain this information. I have included the pledge form that is used for our fundraising which clearly requests this information. In addition, we follow up with letters if those contributors do not provide the information on the pledge form. A copy of that letter is also enclosed.

You also inquired about the computerized Schedule A that we are using to report contributions. Our organization instituted a whole new computer system for our entire office (our PAC is only one component of our organization). In switching over to this new system, the company who developed the program assured us that this form would meet Federal Election Commission requirements. We have individuals who enter the contributions into the system, the only one we have at the present. I have submitted the form for FEC comments, and hopefuly approval. If this format does not meet FEC requirements, we will have the company reprogram the system immediately.

Sincercly,

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Susan Armacost PAC Director/ Assistant Treasurer